

Summary report of the meeting of the Board of Directors held on Friday 4 February 2011

This report presents a brief summary of the issues discussed at the February 2011 meeting of Liverpool Women's NHS Foundation Trust Board of Directors.

1. Health and Social Care Bill 2011

The Chair, Mr Ken Morris, had attended a meeting with representatives of Monitor (the independent regulator of Foundation Trusts), the Department of Health and the Foundation Trust Network to discuss progress in relation to the Bill. A briefing session for the Trust's governors in respect of the Bill was being arranged.

2. Board appointments

The Trust's Council of Governors had reappointed Mr Dave Carberry, Non-Executive Director (NED) of the Board, for a further period of one year. Interviews for the appointment of a NED to succeed Mrs Ann McCracken, whose term of office ended in March 2011, would take place on 7 February 2011. During the recruitment process candidates would meet with stakeholder groups made up of governors, staff, managers, clinicians and Board directors.

3. Patient experience

Directors received the regular patient experience report covering the period July to September 2010 and which presented data drawn from complaints, Patient Advice and Liaison Service (PALS) contacts, comment cards, patient surveys and letters of appreciation. Twenty-two formal complaints had been received, 51 PALS contacts made and 1,068 comment cards submitted. Surveys in respect of mixed sex accommodation, smoking, gynaecology inpatient wards and Jeffcoate and maternity inpatient wards had been undertaken, the results of which were presented.

As a part of the Board's monthly programme of hearing 'patient stories', a former patient attended the meeting to talk about her experience of delivering two babies at the Trust. Her first delivery had been negative and the second positive, influenced largely by good communication and enabling her to feel in control throughout.

4. Integrated business plan 2011/2012

Progress with preparation of the Trust's plan for 2011/2012 was discussed. The plan is scheduled for submission to Monitor at the end of April 2011.

5. Carbon management programme

A carbon management programme was approved which would be presented to The Carbon Trust for adoption.

6. Liverpool / Mulago Partnerships

A presentation in respect of the Liverpool / Mulago Partnership was given during which the Board heard about the work underway between the Trust and Mulago Hospital in Uganda. Details of the partnership, which has the status of an independent charity, are available on its website at <http://liverpoolmulagopartnership.org/>.

7. Performance and assurance

Directors reviewed the Trust's performance and assurance report which detailed the position as at December 2010.

8. Integrated governance model

A revised committee structure was approved which would move the Trust towards establishing a fully integrated governance model.

A note about Liverpool Women's Board of Directors

Liverpool Women's Board of Directors comprises seven Non-Executive Directors (including the Chair) and six Executive Directors. The Board is responsible for determining the Trust's strategy and business plans, budgets, policy determination, audit and monitoring arrangements, regulations and control arrangements, senior appointment and dismissal arrangements and approval of the Trust's annual report and accounts. It acts in accordance with the requirements of its Foundation Trust terms of authorisation. These are available on Monitor's website at <http://www.monitor-nhsft.gov.uk/>.

Members of the Board are:

<i>Non-Executive Directors</i>	<i>Executive Directors</i>
Mr Ken Morris (Chair)	Mrs Kathy Thomson (Chief Executive)
Mr Dave Carbery (Senior Independent Director)	Mrs Vanessa Harris (Director of Finance)
Ms Liz Cross	Mr Jonathan Herod (Medical Director)
Dr Pauleen Lane	Mrs Gail Naylor (Director of Nursing, Midwifery & Patient Experience)
Mrs Ann McCracken (Deputy Chair)	Ms Caroline Salden (Director of Service Development)
Mr Roy Morris	Mrs Michelle Turner (Director of Human Resources & Organisational Development)
Mr Hoi Yeung	

The Trust's Council of Governors is responsible for appointing the Chair and Non-Executive Directors (NEDs) of the Board and is currently considering succession arrangements in respect of those NEDs whose term of office is due to end early in 2012.

If you have any queries on this summary report, please contact in the first instance Julie McMorran, Trust Secretary, at julie.mcmorran@lwh.nhs.uk / 0151 702 4033.