

## **Summary report of the meeting of the Board of Directors held on Friday 3 June 2011**

This report presents a brief summary of the issues discussed at the June 2011 meeting of Liverpool Women's NHS Foundation Trust Board of Directors.

### **1. Television programme about neonatal care**

The Board was informed that the three-part documentary filmed on the Trust's neonatal unit would be broadcast on 14, 21 and 28 June at 2100 hours on ITV1.

### **2. Elections to the Council of Governors**

Elections were underway to the Trust's Council of Governors in respect of 9 public and 4 staff governor seats.

### **3. Sue Thompson, Midwife of the Year**

Members of the Board learned that the Trust's Young Women's Midwife, Sue Thompson, had been chosen as Britain's Midwife of the Year. Sue attended the meeting and was congratulated by the Board before giving a presentation in respect of the complexities of supporting pregnant teenagers. She reported that some 140 – 160 young women (aged 13 – 18 years) presented at the Trust for maternity care each year. The services provided by the Trust included tailored preparation for parenthood sessions, sessions for young fathers-to-be and postnatal contraceptive advice.

### **4. Rising to the Challenge**

A review of lessons learned from the Rising to the Challenge process had been undertaken and would feature as part of the upcoming administrative and clerical review.

### **5. Improving catering facilities**

The Trust's new facilities service provider, G4S, had put forward a number of ideas for improving the Trust's restaurant and café facilities following staff consultation. These included proposals to open the restaurant seven days per week from 0800 to 2000 and be open to patients and their families as well as staff, with a 25% discount being introduced for staff. The café situated in the main reception area was also being refurbished and facilities for children being considered.

### **6. Remembrance service**

The annual remembrance service had been held in May 2011.

### **7. Liverpool inspection of safeguarding and looked after children services**

Directors received the findings of the safeguarding and looked after children inspection by the Care Quality Commission on 8 April 2011. It had focused on evaluating the contribution made by the relevant services and the quality of service provision for looked-after children. The report of the multi-agency assessment was very positive with all areas evaluated achieving 'outstanding' or 'good' scores.

### **8. Patient Environment Action Team (PEAT) Assessment**

The Board received a report detailing the outcome of the recent PEAT assessment which was now linked to the Care Quality Commission (CQC) quality and risk profiling system. 'Excellent' scores had been retained in respect of the environment and privacy and dignity at the Trust, but the food score had reduced from 'excellent' to 'good', following the introduction of new criteria linked to the CQC food and hydration standards. The matter was being monitored through the Trust's Nursing and Midwifery Professional Forum.

### **9. Employee engagement**

A presentation was given in respect of the Trust's approach to employee engagement, which featured as a component of the Trust's People Strategy approved by the Board in May 2011. Engaged

employees were described as those who had a sense of attachment to the organisation which both they and the organisation would benefit from, and was different from satisfaction in that it was two-way and reciprocal. Engaged employees were more likely to remain with the organisation. Immediate line management support was known to be the most significant factor in supporting people to do great work; the Trust had in place a programme of work to develop engaging managers.

**10. Operational plan 2011/12, annual plan 2011/12–2013/14 & integrated business plan 2011/16**

The Board received and approved the Trust’s operational plan for 2011/12 and the annual plan for 2011/12 to 2013/14 as submitted to Monitor (the independent regulator of Foundation Trusts). It also received an update in respect of work underway to prepare an integrated business plan for the five-year period 2011/16, which would come before the Board for approval in September 2011.

**11. Performance and assurance as at April 2011**

Directors reviewed the Trust’s performance and assurance report.

**12. NHS Litigation Authority (NHSLA) and Clinical Negligence Scheme for Trusts (CNST)**

The Board noted the outcome of the recent NHSLA and CNST assessments and the retention of level 3 status for both.

**13. Trust Annual report and accounts (including quality report) for 2010/11**

The Board approved the Trust’s annual report and accounts, including the quality report (quality accounts) for 2010/11 for submission to Monitor.

**14. Research and development annual report & emergency planning annual report 2010/11**

The Board received the annual reports for 2010/11.

**A note about Liverpool Women’s Board of Directors**

Liverpool Women’s Board of Directors comprises seven Non-Executive Directors (including the Chair) and six Executive Directors. The Board is responsible for determining the Trust’s strategy and business plans, budgets, policy determination, audit and monitoring arrangements, regulations and control arrangements, senior appointment and dismissal arrangements and approval of the Trust’s annual report and accounts. It acts in accordance with the requirements of its Foundation Trust terms of authorisation. These are available on Monitor’s website at <http://www.monitor-nhsft.gov.uk/>.

Members of the Board are:

<i>Non-Executive Directors</i>	<i>Executive Directors</i>
Mr Ken Morris (Chair)	Mrs Kathy Thomson (Chief Executive)
Mr Dave Carbery (Senior Independent Director)	Mrs Vanessa Harris (Director of Finance)
Ms Liz Cross	Mr Jonathan Herod (Medical Director)
Mr Ian Haythornthwaite	Mrs Gail Naylor (Director of Nursing, Midwifery & Patient Experience)
Dr Pauleen Lane	Ms Caroline Salden (Chief Operating Officer)
Mr Roy Morris	Mrs Michelle Turner (Director of Human Resources & Organisational Development)
Mr Hoi Yeung	

The Trust’s Council of Governors is responsible for appointing the Chair and Non-Executive Directors (NEDs) of the Board. In April 2011 the Council agreed succession plans in respect of two of the three NEDs whose term of office is due to end early in 2012. It will consider plans in respect of the third upcoming vacancy before the Autumn of 2011.

If you have any queries on this summary report, please contact in the first instance Julie McMorran, Trust Secretary, at [julie.mcmorran@lwh.nhs.uk](mailto:julie.mcmorran@lwh.nhs.uk) / 0151 702 4033.