

## **Summary report of the meeting of the Board of Directors held on Friday 25 May 2012**

This report presents a brief summary of the issues discussed at the May 2012 meeting of Liverpool Women's NHS Foundation Trust Board of Directors.

### **1. Patient story**

The Board listened to a review of patient stories that had been told at Board meetings since late 2010. Changes that had been introduced as a result of concerns patients had shared with the Trust were outlined, including the introduction of denture pots and property bags for patients going to theatre, implementation of the red tray system to signal that a patient needed help with eating, scanning being available in the emergency room, a review of letters for patients undergoing medical termination and plans to introduce a Bereavement Midwife.

Some of the alternative ways in which patients made their views known about the Trust and other healthcare providers were also discussed, including the Patient Opinion website.

### **2. Health and Social Care Act 2012**

Directors received a briefing paper in respect of the provisions introduced with the Health and Social Care Act 2012. The implementation timeframe for the Act had yet to be confirmed.

### **3. Local Education and Training Boards (LETB)**

The Chief Executive reported that a LETB for Cheshire and Merseyside had been agreed, which would model the footprint of Liverpool Health Partners (the Academic Health Science Service for the city). The LETB would determine expenditure on education and training across the area.

### **4. Support to the University Hospitals of Morecambe Bay NHS Foundation Trust**

An update was given in respect of the Trust's work to support the University Hospitals of Morecambe Bay NHS Foundation Trust. This relationship would facilitate Liverpool Women's support of Morecambe Bay in respect of its obstetric and maternity services.

### **5. Neonatal development business case**

Capital investment of £1.3m was approved in respect of the purchase of additional continuous positive airway pressure driver devices and reconfiguration of the neonatal unit. These developments would increase capacity in the unit's high dependency and intensive care areas and help to further reduce infection rates.

### **6. Three year plan**

The Trust's forward plan covering the next three year period was approved for submission to Monitor (the independent regulator of Foundation Trusts). The plan focused primarily on the first year (2012/13).

### **7. HealthCheck**

Directors reviewed the Trust's latest service and financial performance and assurance report.

### **8. Annual report and accounts**

The Trust's annual report and accounts, including annual governance statement and quality report, for 2011/12, were approved. This approval followed discussion with the Trust's external auditors, PricewaterhouseCoopers LLP, in respect of their work on the Trust's financial statements and quality accounts.

### **9. Information governance toolkit**

Details of the actions taken to address a drop in the Trust's compliance with the national information governance toolkit, from 2 to 1, were received. Monitoring of the Trust's future compliance with the toolkit would be undertaken by the Board's Governance and Clinical Assurance Committee.

## 10. Non-Executive Director succession planning

The Board gave initial consideration to the approach it might wish to take to recruiting to up to three Non-Executive Director vacancies that would occur during 2012/13. The recruitment process would be led by the Trust's Council of Governors.

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### A note about Liverpool Women's Board of Directors

Liverpool Women's Board of Directors currently comprises six Non-Executive Directors (including the Chair) and six Executive Directors. The Board is responsible for determining the Trust's strategy and business plans, budgets, policy determination, audit and monitoring arrangements, regulations and control arrangements, senior appointment and dismissal arrangements and approval of the Trust's annual report and accounts. It acts in accordance with the requirements of its Foundation Trust terms of authorisation. These are available on Monitor's website at <http://www.monitor-nhsft.gov.uk/>.

Members of the Board are:

<i>Non-Executive Directors</i>	<i>Executive Directors</i>
Mr Ken Morris (Chair)	Mrs Kathy Thomson (Chief Executive)
Mr Allan Bickerstaffe	Mrs Vanessa Harris (Director of Finance)
Mr Steve Burnett	Mr Jonathan Herod (Medical Director)
Ms Liz Cross (Vice Chair)	Mrs Gail Naylor (Director of Nursing, Midwifery & Patient Experience)
Mr Ian Haythornthwaite	Ms Caroline Salden (Chief Operating Officer)
Dr Pauleen Lane	Mrs Michelle Turner (Director of Human Resources & Organisational Development)

There is currently a vacancy for a Non-Executive Director (NED), to be considered by the Trust's Council of Governors which is responsible for appointing the Chair and NEDs of the Board.

If you have any queries on this summary report, please contact in the first instance Julie McMorran, Trust Secretary, at [julie.mcmorran@lwh.nhs.uk](mailto:julie.mcmorran@lwh.nhs.uk) / 0151 702 4033.