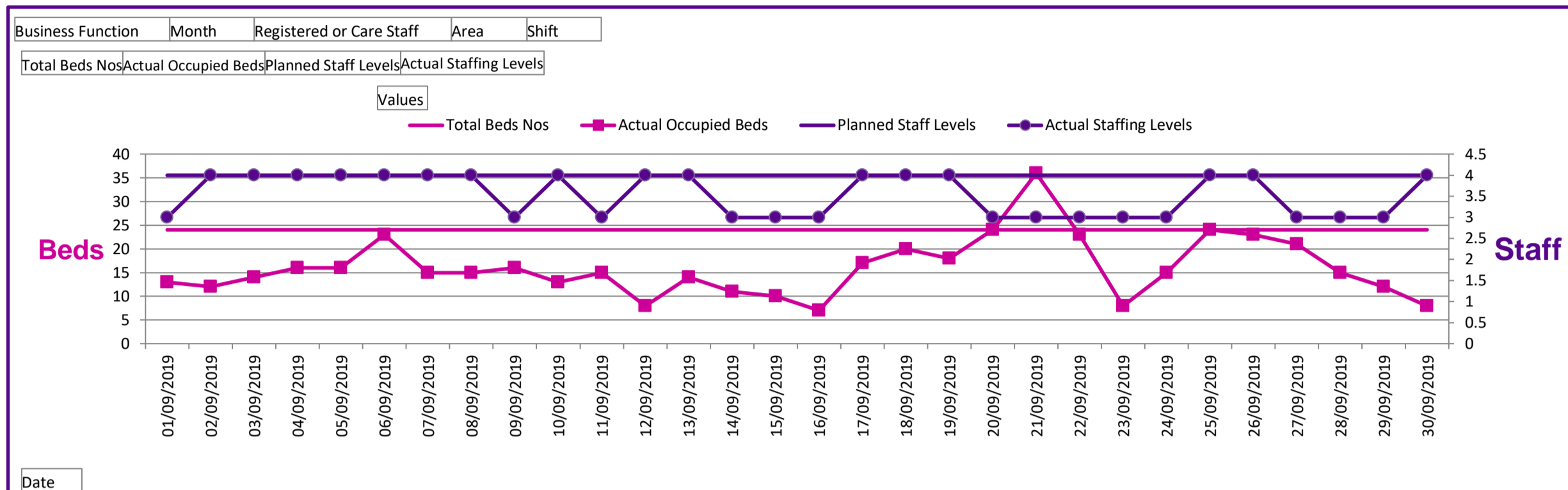


Staffing Report - Gynaecology September 2019 Last updated: 15/10/2019 at 12:00

Funded WTE	Registered	22.90	Current WTE	Registered	22.50	Number of shifts lost to Sickness Absence	Registered	34
	Unregistered	10.08		Unregistered	9.83		Unregistered	18
	Total	32.98		Total	32.33		Total	52

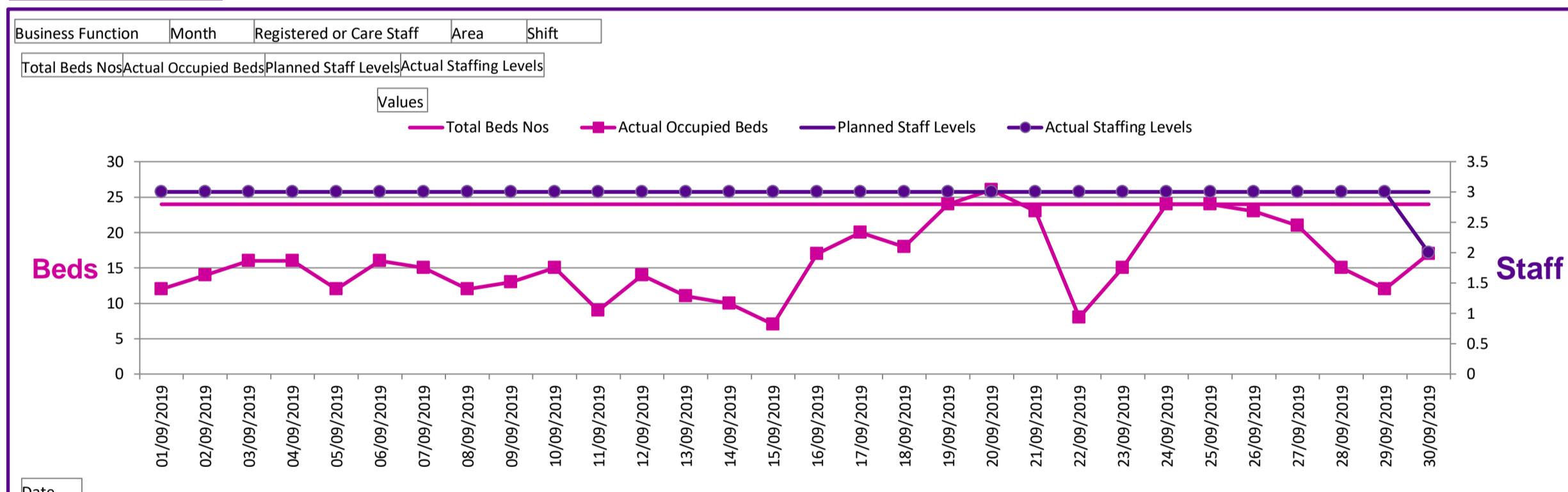
Day Shift



Narrative

Staffing ratio maintained throughout September due to the bed occupancy being below full capacity for the majority of the month. On the 21/09/19 there was an increase in bed capacity due to an additional weekend theatre list however this was for Day case inpatients who had an inpatient stay of less than 24 hours. The reduction in Registered staff from 4 to 3 registered was directly as a result of 1 WTE registered staff members short term sickness. Short term sickness covered was requested via LWH bank and Agency however this was unable to be covered on this occasion

Night Shift



Narrative

There were no breaches to the 1:8 staffing ratio on night duty, Sickness was covered by bank and agency use.

Staffing Concerns Additional Weekend Theatre lists should consider levels of staffing on the

Number of shifts where staffing levels are not compliant with planned levels 13

Number of staffing related concerns escalated to Matron or higher 0

Matron Assurance Statement

There was one Staffing ratio maintained throughout September due to the bed occupancy being below full capacity for the majority of the month. On the 21/09/19 there was an increase in bed capacity due to an additional weekend theatre list however this was for Day case inpatients who had an inpatient stay of less than 24 hours. The reduction in Registered staff from 4 to 3 registered was directly as a result of 1 WTE registered staff members short term sickness. Short term sickness covered was requested via LWH bank and Agency however this was unable to be covered on this occasion

Signed **Rebecca Holland** Date **11/10/2019**

Beds Total	The total number of beds allocated or available to the ward
Beds Occupied	Of the total beds, the number that have a patient in the bed
WTE Funded	WTE stands for Whole Time Equivalent. Funded WTE is the number of staff that is planned to be on a shift at any one time.
WTE Actual	Of the Funded WTE, the actual staffing level for the shift.
Registered	A Registered Nurse is one whom has qualified to practice as a nurse and is registered as such with the Royal college of Nursing or Royal College of Midwives
Unregistered	Unregistered staff are care staff that assist nurses with the day to day care of patients